

The British  
Museum



*Where we are...*

## Session Facilitator job description

### The programme

*Where we are...* is a new national programme delivered by the British Museum and supported by the Paul Hamlyn Foundation. From 2021-2025 the programme will work with third sector and cultural partners across the country to develop meaningful arts and cultural projects with young people.

These co-produced projects will respond to something in their local area that the young people are passionate about and as such the direction these projects will take will be driven by the young people.

This year we are working with three partners:

- [Museum & Galleries Edinburgh](#) and [Edinburgh Young Carers](#), Edinburgh, Scotland
- [Geraldine Connor Foundation](#) and [Harewood House Trust](#), Leeds, Yorkshire and the Humber
- [Attenborough Arts Centre, University of Leicester](#) and [Pedestrian](#), Leicester, East Midlands

We are seeking to appoint a session facilitator for our **Leicester** partnership who will work with the young people to develop their ideas and passions into a creative output.

Once we know what the young people want to develop, the facilitator will be responsible for working with the young people to hire a relevant creative practitioner who will work closely with the facilitator, young people and project partners to shape the arts and cultural output.

Vital to the success of this project is listening to young people about what they are interested in talking about and exploring possible ways for them to express this interest. This project will not be about dictating ideas of culture to young people, but will be about listening to what culture means to them. However, it will be important to provide young people with a scaffold and framework within which to work.

By working in a co-production four-way partnership between the British Museum, cultural organisations, third sector organisations and young people, the programme aims to:

1. Remove some of the barriers to engagement with the cultural sector that young people face
2. Create a sense of agency in young people that can be reflected into their communities

## Role description

You will be working with 10 young people aged 18-24 who are being recruited by Pedestrian and Attenborough Arts Centre. This is an LGBTQ+ friendly project and many of the young people participating will be recruited from local LGBTQ+ centres and organisations. A key part of this role will be to coax out of the young people what they are interested in and how they want to talk about that. The successful candidate will be able to work with young people who do not see themselves in museum or gallery spaces and will be able to draw out of the young people the confidence and skills needed to develop a creative output. As Pedestrian's focus is on music making, we envisage that many of the young people will be interested in music as a creative output, although the exact nature of the creative output is currently unknown and will be determined by the young people.

The sessions will take place in both Pedestrian and Attenborough Arts Centre spaces (restrictions allowing).

Duties will include:

1. Working closely with the Leicester partners and the British Museum to develop a robust yet flexible plan for a taster day and 14 half day/evening sessions with the young people, providing a framework to work with the young people.
2. Developing sessions that are relevant, responsive and adaptable to the young people's needs.
3. Creating a group agreement with the young people
4. Working closely with project evaluators
5. Working closely with all partners to understand Attenborough Arts Centre's collection and the needs of the young people
6. Building rapport with the young people, being mindful of their lived experience and other responsibilities
7. Working collaboratively with a creative practitioner to shape the creative output with young people
8. Collaborating closely with all partners, communicating clearly with Attenborough Arts Centre about the day-to-day and reporting into the British Museum about overall progress
9. Communicating closely with all partners and committing to regular catch up meetings

## Person specification

We are particularly interested in applications from people who identify as LGBTQ+ and/or have shared lived experiences with the young people in Leicester. Any experience required can be demonstrated by paid for or voluntary work or can come from outside the work environment.

1. Committed and passionate about co-producing meaningful creative projects with a diverse group of young people
2. Ability to relate to young people and draw out their skills, interests and experiences into meaningful arts/cultural project ideas
3. Experience of co-production working in museum, gallery or cultural settings informally with a diverse group of young people

4. Experience of developing sessions that respond to various learning styles and abilities
5. Ability to work with a creative practitioner collaboratively to develop project ideas and outputs with young people
6. Ability to communicate effectively with project partners both verbally and in writing
7. Confidence in delivering workshops in person and online
8. Understanding and experience of safeguarding young adults

## Deliverables

- Taster day plan
- Adaptable and flexible session plan
- Working with the creative practitioner to develop the creative output with young people
- Update meetings with the project team – number to be agreed
- Reflection session with the project team

## Timetable

<b>Dates 2021</b>	<b>Item</b>
Friday 23 <sup>rd</sup> July by 5pm	Application deadline
Thursday 5 <sup>th</sup> August	Interviews
Week commencing 23 <sup>rd</sup> August	Initial meeting and working with project team to prepare taster day and first sessions
Saturday 11 <sup>th</sup> September 11am-3pm + setup/set down	Taster day
Saturday 18 <sup>th</sup> September 11am-3pm Thursday 23 <sup>rd</sup> September 6pm-8pm Thursday 30 <sup>th</sup> September 6pm-8pm Thursday 7 <sup>th</sup> October 6pm-8pm Thursday 14 <sup>th</sup> October 6pm-8pm Saturday 16 <sup>th</sup> October 11am-3pm Thursday 21 <sup>st</sup> October 6pm-8pm Thursday 28 <sup>th</sup> October 6pm-8pm Thursday 4 <sup>th</sup> November 6pm-8pm Saturday 13 <sup>th</sup> November 11am-5pm Sunday 14 <sup>th</sup> November 11am-5pm Thursday 18 <sup>th</sup> November 6pm-8pm Saturday 27 <sup>th</sup> November 11am-3pm	Sessions
Saturday 4 <sup>th</sup> December	Showcasing event
23 <sup>rd</sup> August - 19 <sup>th</sup> December	Ad hoc catch up meetings, to be agreed
Saturday 15 <sup>th</sup> January 2022 (time TBC – late afternoon/evening)	Celebration event at British Museum

## Pay and term

- £4,800 for 20 days work (£240 a day), exclusive of VAT. We are flexible about how this time is allocated, but there will be 14 sessions, 6 half days and 8 evening sessions across September – November/December and one taster day on 11<sup>th</sup> September. All sessions will be held on Saturdays or in evenings.
- The role will ultimately report to Sophie Alonso, National Programme Manager at the BM, but will work closely with Hannah Pillai, at Attenborough Arts Centre and members of the Pedestrian team. Hannah Pillai will manage the day to day management of the role.
- A DBS check will be needed. Please let us know if you have this already.
- You will need to provide proof that you can work in the UK
- Payment schedule to be agreed

## Proposal format:

- A brief written response to the programme overview provided
- Reference to how you propose to deliver this work
- If you are applying as part of an organisation, please provide an introduction to the organisation and its credentials.
- Two examples of relevant projects you and/or your organisation have previously undertaken.
- A CV
- Details on how you would propose to satisfy the requirements of the brief
- Availability from August – December 2021
- Contact details of two referees

To apply please email Hannah Pillai on [hannah.pillai@leicester.ac.uk](mailto:hannah.pillai@leicester.ac.uk) by Friday 23<sup>rd</sup> July by 5pm

For more information about the programme, please see our website <https://www.britishmuseum.org/learn/young-people/where-we-are-programme> or get in touch with Sophie Alonso on [salonso@britishmuseum.org](mailto:salonso@britishmuseum.org)

## Diversity monitoring

We would be grateful if all applicants can fill in our anonymous [diversity monitoring form](#). Inclusion and representation are really important to us and so we are collecting this data so we can understand who applies for our opportunities.